Application Form – D201 Learner Permit

This form allows you to apply for a learner permit if you:

- Have passed a driver theory test within the last two years
- Hold a learner permit that is due to expire within three months and you want to renew it
- Held a learner permit that expired less than 5 years ago and you want to renew it
- Are replacing a lost/stolen or damaged learner permit
- Are changing personal details on your current learner permit



National Driver Licence Service

An tSeirbhís Náisiúnta um Cheadúnais Tiomána

Please read guidance notes attached before completing this form. Please complete this form in Block Capitals using a <u>Black</u> Ballpoint pen.

Part 1. Persona	al De	etai	ls (s	ee not	e 2)																1
1. Title	Mr	М	rs	Mis	s	Ms] 0	ther													
2. First name(s)																					
3. Surname																					
	If you	are kr	nown	by a n	ame o	ther th	nan al	ove p	ease (compl	ete be	low									
4. Known as																					
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5. Previous name																					
	Reason for name change																				
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6. Address																					
		 																			
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County		-																			
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8. Contact number (mobile preferred)																					
9. Date of birth	D	D	Μ	Μ	Υ	Υ	Υ	Υ													
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11. Email																					
12. Notification	Email			SMS																	
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13. Learner permit (atea	orv r	eauii	red																	
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15. Have you previously held a learner permit or driving licence in Ireland or another country?	Yes No
If 'Yes', which one? Learner Permit Driving Licence Country	
Driver number (if known) (You will find this at 5 on a paper licence/permit or at 4d on a plastic permit/licence)	
	J
Part 3. Organ Donation (see note 5)	
16. Tick here if you would like a code on your licence indicating your wish to become an organ donor	
Part 4. Driver Fitness (see note 6)	
Eyesight	
17. Do you need to wear glasses or lenses for driving?	Yes No
If in the past you answered 'Yes ' to this question and are now answering 'No' you must provide an eyesight report (D502) with your applications of the past you answered 'Yes ' to this question and are now answering 'No' you must provide an eyesight report (D502) with your applications are now answering 'No' you must provide an eyesight report (D502) with your applications are now answering 'No' you must provide an eyesight report (D502) with your applications are now answering 'No' you must provide an eyesight report (D502) with your applications are now answering 'No' you must provide an eyesight report (D502) with your applications are now answering 'No' you must provide an eyesight report (D502) with your applications are now answering 'No' you must provide an eyesight report (D502) with your applications are now answering 'No' you must provide an eyesight report (D502) with your applications are now answering 'No' you must provide an eyesight report (D502) with your applications are now answering 'No' you must provide an eyesight report (D502) with your applications are not only the provide an eyesight report (D502) with your applications are not only the provide are not only the provide an eyesight report (D502) with your applications are not only the provide are not on	
Health and Fitness	
Have you ever had, or do you currently suffer from, any of the following conditions?18. Diabetes treated by insulin and or sulphonylurea tablets. Ask your doctor whether you are on these or not. No need to tell us if managed by other tablets and or diet.	Yes No
19. Epilepsy	Yes No
20. Stroke or TIAs¹ with any associated symptoms lasting longer than one month	Yes No
21. Fits or blackouts	Yes No
22. Any type of brain surgery, brain abscess or severe head injury involving in-patient treatment or brain tumour or spinal injury or spinal tumour	Yes No
23. An implanted cardiac pacemaker	Yes No
24. An implanted cardiac defibrillator (ICD) ²	Yes No
25. Repeated attacks of sudden disabling dizziness	Yes No
26. Any other chronic neurological condition such as multiple sclerosis, motor neurone disease, Parkinson's disease and Huntington's disease	Yes No
27. A serious problem with memory or periods of confusion	Yes No
28. Persistent alcohol misuse or dependency	Yes No
29. Persistent drug misuse or dependency	Yes No
30. Serious psychiatric illness or mental health problems	Yes No
31. Parkinson's disease	Yes No
32. Sleep Apnoea syndrome	Yes No
33. Narcolepsy	Yes No
34. Any condition affecting your peripheral vision	Yes No
35. Total loss of sight in one eye	Yes No
36. Any condition affecting both eyes, or the remaining eye if you only have one eye (not including colour blindness or short or long sight)	Yes No
37. A serious hearing deficiency which has worsened since your last application/renewal	Yes No
38. Any persisting problem with arm(s) or leg(s) which needs driving to be restricted to certain types of vehicle or those with adapted controls	Yes No
39. Severe learning disability ³	Yes No
40. (a) Is your vehicle adapted because of a physical disability to enable you to drive?	Yes No
(b) Has there been any deterioration in the disability since you last applied for a learner permit?	Yes No

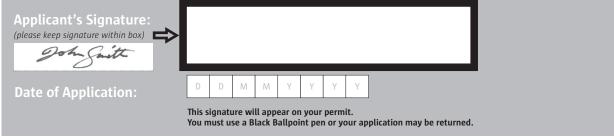
If you answered 'Yes' to any of the above questions 18 to 39 or 40(b) you will be required to submit a medical report (D501) with your application.

¹A transient ischemic attack (TIA) is an event, with stroke symptoms that lasts less than 24 hours before disappearing (sometimes called a mini-stroke). While TIAs generally do not cause permanent brain damage, they are a serious warning sign of stroke.

²An Implantable Cardioverter Defibrillator (ICD) is an electronic device which monitors your heart continuously. The ICD is programmed to detect abnormally fast or slow heart rhythms.

³If in doubt please consult your family doctor.

Driver Number	
Date of Birth (DDMMYYYY)	Office
	Use
Serial Number	Only
Remarks	
	Do not attach your photo
1. I hereby declare that Ireland is my normal place of residence. (see note 2)	
I am not currently disqualified from holding a learner permit	or driving licence
The address given is my normal place of residence The accompanying photographs and supporting documents re	
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Guidance Notes for Completion of your Learner Permit Application Form

1 INTRODUCTION

A learner permit is issued to drivers who are learning to drive. This form is for a learner permit and lets you:

- Add a new licence category to your learner permit.
- Apply for a first time permit or renew an existing permit.
 (complete all parts of the form).
- Replace a lost, stolen or damaged permit (complete all parts of the form).
- Advise of a change to your health that affects your driving (complete all parts of the form).
- Advise of a change of personal details, (e.g. name or address – complete all parts of the form).

2 PERSONAL DETAILS

All of the information requested in this part is necessary and must be completed in full. In accordance with rules on data protection your data may be shared with other State Agencies to enable your identity and entitlement to a licence to be verified. We may from time to time contact you by email or text with information about your learner permit. We will not give your information to any third party except in accordance with the law.

To apply for a permit you must be normally resident in Ireland; this generally means that you live here at least 185 days each calendar year because of work or personal ties. If you are studying or working abroad you may still be considered normally resident in Ireland provided you return here regularly. Where a person lives some part of the year outside of Ireland the question of personal, family and community ties helps determine whether or not you are normally resident.

Your address should be the place at which you are normally resident; for a student this generally means a family home. If you are applying for a personal details change on an existing licence please see note 3.

PPSN is a Personal Public Service Number, which is a unique identifier that helps you access state benefits. If you do not have a number or are unable to trace it please contact the Department of Social Protection and they will give you the necessary information. PPSN is mandatory and must be completed.

Where you already hold or held an Irish licence or learner permit and your personal details have not changed we will not normally need evidence of identity unless reporting your permit lost or stolen. We will contact you directly if we need more information. Where you have not previously held an Irish licence or permit you must submit photo identity, evidence of age and confirmation of your address. Acceptable photo identity documents are Passport, Department of Social Protection Services Card, Garda National Immigration Bureau Card and EU Identity Card. Acceptable evidence of address includes utility bills (e.g. electricity, gas, telephone providers), as well as bank, credit union or credit card statements. Evidence of age must be provided by submitting your original birth certificate or current passport. We will return the documents directly to you once validated.

3 PERMIT DETAILS

This part of the form tells us why you are applying for a licence. It will mean in some cases you will have to give us some supporting documents.

You May Not apply for a learner permit in respect of a particular vehicle category if you already hold a full driving licence in respect of that category which was issued by the competent authority in a Member State of the European Union or of the European Economic Area or from any of the "Recognised States" for Driving Licensing purposes.

If you hold a licence from another EU/EEA country and wish to apply for a learner permit in a new category you must surrender your full licence for recording purposes.

The permit type required is for the vehicle you want to drive. The table in this note will give you the vehicle category for each vehicle as well as the minimum age and other conditions relating to permits.

- If you are applying for a first time permit you have to enclose your driver theory test certificate as well as an eyesight report (D502) – see notes 6 and 7. An eyesight report is not required where a medical report is provided unless indicated by the Doctor.
- If you are taking out a third or subsequent permit you
 must show evidence of having taken a driving test in
 the previous two years or hold an appointment for a
 forthcoming driving test. If you have taken a test you will
 be given a two year permit, while if you hold a test date
 your permit will be issued for one year only.
- If you are renewing your permit you must include your old permit and/or your current or most recently issued driving licence. If you do not have your permit you must get the Garda declaration in part 5 stamped at your local Garda station.
- If you are adding extra categories to your permit you may need to enclose a driver theory test certificate. Existing learner permit must be enclosed – see note 7.
- If your permit was lost or stolen you must have the Garda declaration in part 5 of the form stamped at your local Garda station – see note 2.

- If you are replacing a damaged permit please enclose the damaged licence; if unable to do so you must have the Garda declaration in part 5 of the form stamped at your local Garda station.
- If you are applying for a name or address change, you
 must supply supporting information, (e.g. marriage
 certificate, divorce/separation confirmation and deed poll
 confirmation). Original documents are needed in each
 case. In the case of an address change please supply copy
- of a utility bill (copy of online bill will be accepted) with your name and new address.
- If a medical condition affects your driving you will need a medical report (D501) completed by your Doctor – see note 6.

The Table below describes each vehicle in a licence category as well as the minimum age and other conditions that apply to your learner permit for each vehicle. This will help you identify the permit that you want to apply for.

Table Summary – Description of Permit Categories

Permit Categories	Description relating to permit from 19 January 2013	Minimum age and other conditions for holding a licence		
ð∳ AM	Mopeds. Light quadricycles.	16		
Ø A1	Motorcycles with an engine capacity not exceeding 125cc, with a power rating not exceeding 11 kW and with a power to weight ratio not exceeding 0.1 kW/kg. Motor tricycles with a power rating not exceeding 15 kW.	16		
Ø A2	Motorcycles with a power rating not exceeding 35 kW, with a power to weight ratio not exceeding 0.2 kW/kg and not derived from a vehicle of more than double its power.	18		
₹ A	Motorcycles. Motor tricycles.	20 (Progressive access) 24 (Direct access)		
₩ В	Vehicles (other than motorcycles, mopeds, work vehicles or land tractors) having a MAM¹ not exceeding 3,500 kg, designed and constructed for the carriage of no more than 8 passengers in addition to the driver and where the MAM¹ weight of the trailer is not greater than 750 kg.The combined MAM¹ weight of the drawing vehicle and trailer must not be greater than 3,500 kg. Quadricycles (other than those covered by AM) also come under this category.	17		
ВЕ ВЕ	Combination of drawing vehicles in category B and trailer where the MAM¹ of the trailer is not greater than 3,500 kg.	17 (You must hold a full B licence before getting a BE permit)		
₩ W	Work vehicles and land tractors.	16		
C	Vehicles (other than work vehicles or land tractors) having a MAM¹ exceeding 3,500 kg, designed and constructed for the carriage of no more than 8 passengers in addition to the driver and where the MAM¹ of the trailer is not greater than 750 kg.	18 with CPC 21 without CPC (You must hold a full B licence before taking out a C permit)		
∞ 	Combination of drawing vehicles in category C and trailer where the MAM¹ of the trailer is greater than 750 kg.	18 with CPC 21 without CPC (You must hold a full C licence before taking out a CE permit)		
₽ C1	Vehicles in category C having a MAM¹ weight not exceeding 7,500 kg, designed and constructed for the carriage of no more than 8 passengers in addition to the driver and where the MAM¹ of the trailer is not greater than 750 kg.	18 (You must hold a full B licence before taking out a C1 permit)		
	Combination of drawing vehicles in category C1 and trailer where the MAM¹ of the trailer is greater than 750 kg and where the MAM¹ of the drawing vehicle and trailer combined does not exceed 12,000 kg. Combination of drawing vehicles in category B with trailer where the MAM¹ of the trailer is greater than 3,500 kg and where the MAM¹ of the drawing vehicle and trailer combined does not exceed 12,000 kg.	18 (You must hold a full C1 licence before taking out a C1E permit)		
D D	Vehicles designed and constructed for the carriage of more than 8 passengers in addition to the driver and where the MAM¹ of the trailer is not greater than 750 kg.	21 with CPC 24 without CPC (You must hold a full B licence before taking out a D permit)		
DE	Combination of drawing vehicles in category D and trailer where the MAM¹ of the trailer is greater than 750 kg.	21 with CPC 24 without CPC (You must hold a full D licence before taking out a DE permit)		
₩ D1	Vehicles in category D designed and constructed for the carriage of not more than 16 passengers in addition to the driver with a maximum length not exceeding 8 metres and where the MAM¹ of the trailer is not greater than 750 kg.	21 (You must hold a full B licence before taking out a D1 permit)		
■₩ D1E	Combination of drawing vehicles in category D1 and trailer where the MAM¹ of the trailer is greater than 750 kg.	21 (You must hold a full D1 licence before taking out a D1E permit)		

*This is not a legal definition of licence categories. From 19 January 2013 licensing rules for some vehicles/drivers have changed. For more on this and other general licensing information please check our website www.rsa.ie.

MAM1 Maximum Authorised Mass (also known as Design Gross Vehicle Weight D.G.V.W) means design laden weight. Manufacturers generally refer to it as gross vehicle weight (g.v.w.) and it is usually displayed on a metal plate attached to the vehicle by the manufacturer.

In the case of permits and licences for categories C, CE, D and DE (trucks and buses) the minimum age at which you can qualify depends on whether you are taking the Certificate of Professional Competence (CPC) test for that licence category. If you are taking CPC you will have to take a CPC theory test and when taking your driving test there will be a special CPC stage to the test. For more information on CPC please see our website www.rsa.ie/cpc.

For motorcycle permits in category A, progressive access to a permit at age 20 can only be granted if the rider has already held a full licence in category A2 for two years.

4 PERIOD OF LICENCE

A first and second learner permit usually lasts for two years each time while a third and subsequent permit lasts for one year. If you are taking out a third or subsequent permit you must show evidence of having taken a driving test in the previous two years or hold an appointment for a forthcoming driving test. If you have taken a test you will be given a two year permit while if you hold a test date your permit will last only for one year.

5 ORGAN DONATION

If you wish to donate your organs you can record this on your permit. The permit will contain a code that will make medical professionals aware of your intention. However, in keeping with the current legal position, your next of kin will be consulted in the event of any decision of this nature.

6 HEALTH AND FITNESS TO DRIVE

Drivers must meet a certain standard of medical fitness in order to drive safely. If your Doctor advises you to stop driving it is then an offence to continue driving and it also affects your insurance cover. A higher standard of medical fitness is needed for drivers of trucks or buses, described as Group 2 drivers as opposed to drivers of cars, motorcycles or works vehicles who are described as Group 1 drivers.

For more information on medical standards for Group 1 drivers see "Sláinte agus Tiomáint" document on www.rsa.ie. A similar document for Group 2 drivers will be available shortly.

 On a first application for a permit you must provide an evesight report (D502).

- Every Group 2 permit (trucks and buses) application must include a medical report (D501) from a Doctor unless the licensing authority is satisfied that a medical report for the category previously submitted is still valid.
- Where questions under Health and Fitness in part 4 of the application form are answered 'Yes' a medical report will be needed.
- On the basis of the information on your application form the licensing authority can ask you to submit a medical report from your Doctor. Your Doctor must be registered on the General Register of Medical Practitioners in Ireland.

Medical Form D501 and Eyesight Form D502 can be downloaded from www.rsa.ie or you can get copies in your local Motor Taxation Office.

Some questions in part 4 of the application form may require advice from your Doctor in order to be answered. The purpose of the questions is to ensure that you are aware of factors that affect your driving. In some cases having a particular condition may mean that you will be granted a permit for a shorter time period, (e.g. one year instead of two years).

7 DRIVER THEORY TEST

For a first application for a learner permit in a particular licence category you will have to take and pass a driver theory test. It is considered a first application if you have not held the category in the last five years. Where you have already passed and submitted your theory test certificate to the licensing authority you won't need to do a test for that category again as long as the permit has not lapsed for over 5 years. The various permit categories and relevant theory test(s) are as set out in the Table below.

Learner Permit category being applied for	Theory Test required
AM, A1, A2, A	AM
B, BE, W	BW
D, DE, D1, D1E	D*
C, CE,C1, C1E	C*

*Where you are driving professionally or you want to take out a permit at the lower age of 18 for trucks (categories C and CE) or age 21 for bus (categories D and DE) you must pass the additional CPC theory test for those categories and submit it with your application.

8 PHOTOGRAPHS

Two identical photographs must be included with your application and both must be signed on the back. As your photograph will be scanned on to your licence it is essential that it meets the standard for driving licences.

- Recent photograph no more than six months old.
- · Photographs must be in colour.
- Minimum size 35mm x 45mm, maximum size 38mm x 50mm.
- Photographs must show a full frontal view with the head centred and not tilted in the photographs.
- Photographs must be sharp and clear and taken against a plain white background; a dark background is not acceptable.
- Sunglasses must not be worn, but lightly tinted glasses that show the person's eyes can be worn. If lighting reflections cannot be removed then the glasses themselves should be removed.
- Head coverings, other than for religious reasons are not allowed and hair bands are not acceptable.
- Photographs must show the whole face including the chin and top of the head.
- Photographs should not have a 'red eye' effect.



The photograph below is an example of an acceptable photograph for a learner permit. Helpful information on photograph standards that also apply to driving licences is available by visiting www.dfa.ie and clicking on the Passport Photographs link.

9 FEES

The fee for all Learner Permits is €35.

Cheques, bank drafts and postal orders for the appropriate fee should be made payable to the Local Authority to which you are applying.

10 DECLARATION

In this part you confirm that all the information given is true and accurate; giving false information is an offence under the Road Traffic Acts and penalties apply.

11 SUBMITTING AN APPLICATION

You should apply to the Motor Tax Office in the County/City in which you reside for a driving licence.

12 DATA PROTECTION

Information contained in this form may be subject to disclosure under section 60 of the Finance Act, 1993 (No. 13 of 1993) as amended by section 86 of the Finance Act, 1994 (No. 13 of 1994) and regulations made thereunder. List of disclosees is registered with the Data Protection Commissioner.

13 FURTHER INFORMATION

If you need more information please visit www.ndls.ie or contact your local Motor Taxation Office – you will find the number in the green pages of your local telephone directory.



Important Note

Learners may need to undergo either Initial Basic Training (IBT) for Categories AM, A1, A2 or A (motorcycles) or the Essential Driver Training (EDT) for Category B (Cars and light vans). For more details visit www.rsa.ie/en/RSA/Learner-Drivers/Driver-Training/

MOTOR TAX OFFICES CONTACT NUMBERS FOR PUBLIC ENQUIRY

County Council	Address	Phone Number	Email		
Carlow	Athy Road, Carlow	059 9170342	motortax@carlowcoco.ie		
Cavan	Courthouse, Cavan	049 4378430	motortax@cavancoco.ie		
Clare	1. New Road, Ennis 2. Ennistymon Office	065 6844661 065 7071017	motortax@clarecoco.ie		
Cork	Model Business Park, Model Farm Road, Cork	021 4544566	motortax@corkcoco.ie		
Dublin City	Block B, Blackhall Walk, Queen Street, Dublin 7 Git Lock Road, Clondalkin Ballymun Civic Centre, Main Street, Ballymun	01 2228000 01 2228300 01 2228250	motortax@dublincity.ie		
Donegal	1. The Three Rivers Centre, Lifford 2. Neil T. Blaney Road, Letterkenny 3. Malin Road, Carndonagh 4. Gweedore Road, Dungloe 5. Main Street, Milford 6. Drumlonagher, Donegal Town	074 9153900	motortax@donegalcoco.ie		
Galway	County Hall, Prospect Hill, Galway Civic Offices, Bridge Street, Ballinasloe An Cheathrú Rua	091 509099 090 9648090 091 595788	motortax@galwaycoco.ie		
Kerry	Rathass, Tralee	066 7122300	motortax@kerrycoco.ie		
Kildare	Áras Chill Dara, Devoy Park, Newbridge Road, Naas	045 980591	motortax@kildarecoco.ie		
Kilkenny	County Hall, John's Street	056 7794100	motortax@kilkennycoco.ie		
Laois	County Hall, Portlaoise	057 8664009	corpaffairs@laoiscoco.ie		
Leitrim	Áras an Chontae, Carrick-on- Shannon	071 9620005	mtax@leitrimcoco.ie		
Limerick	Lissanalta House, Dooradoyle	061 496500	mto@limerickcoco.ie		
Limerick City	City Hall, Merchant's Quay	061 407100/407112/407256	motortax@limerickcorp.ie		
Longford	Great Water Street	043 3343400	motortax@longfordcoco.ie		
Louth	1. Millennium Centre, Dundalk 2. Fair Street, Drogheda	042 9353170 041 9876160	motortax@louthcoco.ie droghedashop1@louthcoco.ie		
Мауо	Glenpark, The Mall, Castlebar Belmullet Ballina	094 9047600 097 81004 096 76100	motortax@mayococo.ie		
Meath	County Hall, Navan	046 9022416	motortax@meathcoco.ie		
Monaghan	Market Street, Monaghan	047 81175	motortax@monaghancoco.ie		
Offaly	Áras an Chontae, Charleville Road, Tullamore	057 9346831	motortax@offalycoco.ie		
Roscommon	Abbey Street	090 6637250	motortax@roscommoncoco.ie		
Sligo	Cleveragh Retail Park Tubbercurry one-stop	071 9111830 071 9111706	motortax@sligococo.ie		
North Tipperary	Civic Offices, Limerick Road, Nenagh	067 44701	motortax@northtippcoco.ie		
South Tipperary	Emmet Street, Clonmel Friar Street, Cashel	052 6134444 062 64700	motortax@southtippcoco.ie cashelmotortax@southtippcoco.ie		
Waterford County	Shandon Road, Dungarvan	058 22087	motortaxinfo@waterfordcoco.ie		
Waterford City	The Deanery, Cathedral Square	051 309900	motortax@waterfordcorp.ie		
Westmeath	County Buildings, Mullingar Main Street, Athlone	044 9332182 090 6442187	secretar@westmeathcoco.ie		
Wexford	Carricklawn, Wexford	053 9196333	motortax@wexfordcoco.ie		
Wicklow	County Buildings, Wicklow	0404 20118	motortax@wicklowcoco.ie		